

LCS Board Meeting
10:00 AM, Thursday, November 19th, 2020
Using ZOOM

Members Present:

President - Stephen Irvin Balfour (1st term to 2022);
Vice-president - Howard Feldstein (1st term to 2021);
Treasurer - Andrew Timothy Boardman (1st term to 2021);
Secretary - George William Radford (2nd term to 2022);
Director - Michael Ross Searles (1st term to 2022);
Director - Brian Thomas Dalziel (2nd term to 2022);
Director - Christine Carter Caldwell (1st term to 2021);
Director - Elizabeth Villaseñor Ramírez (2nd term to 2022);
Director - Antoinette Francis Brahm (1st term to 2021);
Director - Larry John Barnhardt; (1st term to 2021).
Director - Richard Joseph Chase (1st term to 2022);
Director - Yolanda Martínez Llamas (1st term to 2022).

Members Absent:

Director - Antoinette Francis Brahm (1st term to 202
Past President - Carole Jeanne Wolff

Vacant positions:

Director - (1st term to 2021).

1. Call to Order: Steve Balfour, President, at 10:15 AM.

2. Determination of a Quorum: There was a determination of a Quorum with eleven of twelve voting members present.

2. Adoption of Agenda: M/S/C George Radford/Michael Searles to approve the November 19th, 2020 agenda. The Board unanimously approved.

3. President's Report: Steve Balfour

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Search for an Executive Director: Fifteen candidates have applied. Two selected applicants will be interviewed by the selection committee on Friday November 20th using Zoom.

The LCS Nominating Committee for 2021 has been organized. The initial members are Nancy Creevan (chair), Steve Balfour, and Brian Dalziel.

Motion M/S/C Steve Balfour/Howard Feldstein to establish the 2021 Nominating Committee with Nancy Creevan as chair and Steve Balfour and Brian Dalsiel as members. Discussion. The Board unanimously approved. **Motion Carried.**

The President outlined a comprehensive list of skills needed on the LCS Board of Directors.

Special AGM Meeting. Brian Dalziel led the Board through options for a possible Special Assembly.

Motion M/S/C Brian Dalziel/Tim Boardman That the Board approve an in person Special Assembly to be held in February, 2021 for the purpose of amending the Constitution to allow for virtual General Assemblies with voting. Discussion. The Board unanimously approved. **Motion Carried.**

4. **Secretary's Report:** George Radford

- **Approval of the October 15th, 2020 Minutes:** M/S/C Tim Boardman/Howard Feldstein to approve the minutes of the October 15th, 2020 Board meeting. The Board unanimously approved. **Motion Carried.**
- **Approval of the October 28th, 2020 Special Board Meeting Minutes:** M/S/C Brian Dalziel/Tim Boardman to approve the minutes of the October 28th, 2020 Special Board meeting. The Board unanimously approved. **Motion Carried.**
- The AGM Minutes of August 20, 2020 have been in Mexico City for protocolization since mid-October.
- The familiarization of Board members with using Google Drive is postponed until December. Mike Goss is incapacitated with shingles.

5. **The Urgency of Now initiative - Team Updates**

Membership - Brian Dalziel

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Brian Dalziel outlined his plans to identify,, contact and re-enroll lapsed members using a team of LCS volunteers.

Fundraising - Steve Balfour

Approximately 2 million pesos has been raised to-date through appeals to members and the community at large.

Events are being planned drawing on talent from Peurta Valharta

Information Technology - Tim Boardman

Applications for Point-of-Sale are being evaluated.

Marketing - Larry Barnhardt

Efforts are underway to develop a comprehensive calendar of marketing and communications events.

Expanded use of Social Media is being examined.

Community Relations - Larry Barnhardt

The creation of a "Mexican Advisory Council" is underway.

6. Executive Director's Report - November, 2020. Steven Balfour

- Open Circle - scheduled to restart on November 22nd with all required safety precautions and using reservations to limit attendance to 75 .
- The Cafe is open. Board members are encouraged to support their business.
- Attendance at the gates was presented.
- Membership statistics were shared..

7. Treasurer's report: Tim Boardman, Treasurer.

- Month
 - Of the \$487k in revenue, \$311k is Membership & Donations and \$118k is the ad revenue for the Directory.

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- Year-to-date
 - We are very close to breakeven for the year. Unrestricted funds at end of October total \$1156k or about 3 months operations
 -

Motion M/S/C George Radford/Howard Feldstein to accept the November, 2020 Treasurer's Board Report, Balance Sheet and other financial reports. Discussion. The Board unanimously approved. **Motion Carried.**

2021 Membership fees

Fees for 2021 will increase by the rate of inflation and do not require a Board motion or AGM approval.

<u>Type</u>	<u>2020</u>	<u>increase</u>	<u>2021 fee</u>
Basic	760.00	31.08	790.00
79 and over	600.00	.54	620.00
Monthly	260.00	10.63	270.00

8. Standing Committee Reports: No reports this month

- **Audit Committee:** Brian Dalziel, Chairperson.
- **Campus Committee:** Howard Feldstein, Chairperson.
- **Community Committee:** Larry Barnhardt. Chairperson
- **Program Committee:**
- **Fund) Development Committee** George Ra dford, Chairperson.

9. **Ad Hoc Capital Campaign Committee:** Steve Balfour. No report.

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10. Ad Hoc LCS 2.0 Project Management Committee: Brian Dalziel, Chairperson.

No report.

11. Old Business:

No items raised.

12. Adjournment

M/S/C Howard Feldstien/Tim Boardman to adjourn the meeting. The Board unanimously approved adjournment at 11:35 A.M.

The next board meeting date will be Thursday, December 17th, 2020 at 10:00 AM using Zoom teleconference services.

George William Radford, Secretary

Date of Approval: November 19th, 2020

Stephen Irvin Balfour, President