

# LCS Board Meeting Minutes



10:00 AM, Thursday, August 18th, 2022

By Zoom video due to members traveling

## Members Present:

**President - Stephen Irvin Balfour (2nd term to 2024);**  
**Treasurer - Andrew Timothy Boardman (2nd term to 2023);**  
**Secretary - George William Radford (3rd term to 2024);**  
**Director - Hunter Lee Johnson III (1<sup>st</sup> term to 2023);**  
**Director - Christy Carter Caldwell (2nd term to 2023);**  
**Director - Gregory Kyle Custer (1st term to 2023)**  
**Director - Leigh Ann Manheim (1st term to 2024);**

## Members absent:

**Director - Richard Joseph Chase (2nd term to 2024);**  
**Director - Yolanda Martínez Llamas (2<sup>st</sup> term to 2024);**  
**Director - Larry John Barnhardt; (2nd term to 2023);**  
**Past President - Carole Jeanne Wolff.**

## Vacant positions:

**Vice-president - (2nd term to 2023);**

**Director - (2<sup>nd</sup> term to 2023)**

**Director - (1<sup>st</sup> term till 2024)**

## Also Present

**Luis Francisco Pacheco Camara, Executive Director**

**1. Call to Order: Steve Balfour, President, at 10:04 AM.**

**2. Determination of a Quorum:**

**There was a determination of a Quorum with six of ten voting members present.**

**3. Adoption of Agenda:**

**Motion: M/S/C Steve Balfour/George Radford to approve the August 18th, 2022 agenda. The Board unanimously approved. Motion carried.**

**4. President's Report: Steve Balfour**

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- Steve Balfour indicated his updates would be covered in the Executive Directors report following.

## 5. Secretary's Report: George Radford, Secretary

- **Motion:** M/S/C George Radford/Christy Caldwell to approve the minutes of the July 21st, 2022 Board Meeting. The Board unanimously approved. Motion Carried.

## 6. Treasurer's report: Tim Boardman, Treasurer

The report for July has been delayed and will be included in next month's Treasurer's report.

## 7. Campus Working Group: Larry Barnhardt, Chairperson.

- No report this month.

## 8. Board Development Committee: Hunter Johnson, Chairperson

- No report

## 9. Mexican Advisory Council: Yoly Martinez, Chairperson

- No report this month. .

## 10. Executive Director's Report - Luis Francisco Pacheco

- **Information Systems Upgrades**
  - Specifications for the IT Manager's position have been created and a job description has been drafted for review and approval.
  - Efforts are underway to document the current systems and their existing weaknesses. A report of future IT systems needs will follow.
- **Laurie Paul Wilson Estate**
  - The LCS was named as the sole beneficiary of the estate. The LCS has received \$4,219,044 pesos net of real estate fees, taxes, legal and Notary expenses.
- **Habina Maria Hood Bequest**
  - The LCS is named as one of several beneficiaries of the estate of the late Habina Maria Hood.
  - The Board discussed the details of the processing of a complex estate and will.

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- **LCS Website**
  - The loss of our webmaster has caused delays in keeping the website current.
  - A redesign of the website is being examined.
- **A first Aid Kit** has been made available on campus. First Aid responders are being trained in its use.

**11. Old Business: None**

**12. New Business: None.**

**13. Adjournment: M/S/C** Tim Boardman/Christy Caldwell to adjourn the meeting. The Board unanimously approved adjournment at 11:39 A.M..

**The next board meeting date will be Thursday, September 15th, 2022 at 10:00 A.M..**

\_\_\_\_\_ **Date of Approval: September 15th, 2022**  
**George William Radford, Secretary**

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**Stephen Irvin Balfour, President**