

LCS Board Meeting Minutes

10:00 AM, Tuesday, October 10th, 2023



Members Present:

President - Stephen Irvin Balfour (2nd term to 2024);
Vice President - Yolanda Martínez Llamas (1st term to 2025)
Treasurer - Andrew Timothy Boardman (2nd term to 2023);
Secretary - George William Radford (3rd term to 2024);
Director - Hunter Lee Johnson III (2nd term to 2025);
Director - Christy Carter Caldwell (3rd term to 2025)
Director - Gregory Kyle Custer (2nd term to 2025).
Director - Gregory DiStefano (2nd term to 2025);
Past President - Carole Jeanne Wolff.

Members absent:

Director - Leigh Ann Manheim (1st term to 2024)
Director - Leon Felipe Muñoz (1st term to 2025)

Vacant positions:

Director - (2nd term to 2023);
Director - (1st term till 2024)
Director - 2nd term to 2024

Also Present

Luis Francisco Pacheco Camara, Executive Director

1. Call to Order: Steve Balfour, President, at 10:06 AM.

2. Determination of a Quorum:

There was a determination of a Quorum with eight of ten voting members present.

3. Adoption of Agenda:

Motion:. M/S/C Steve Balfour/Christy Caldwell to approve the October 10th,2023 agenda. The Board unanimously approved. Motion carried.

4. President's Report: Steve Balfour progress and initiatives.

LCS Board Meeting Minutes



10:00 AM, Tuesday, October 10th, 2023

- a. Cafe Update On schedule to officially open monday, October 23rd. Board members are urged to attend the ceremonies from 4 to 6 PM...
- b. Restrooms Update
 - i. 3 sets of 4 restrooms are planned
 - ii. All will be wheelchair accessible.
 - iii. At least one of the modules will be open by January 2024
- c. Concerts and Events upcoming - Mark your calendars
 - i. Wine tasting - Oct 20
 - ii. Cafe Opening - Oct 23
 - iii.

5. Secretary's Report: George Radford, Secretary

- **Motion:** M/S/C George Radford/Yoly Martinez to approve the minutes of the September 11th, 2023 Board Meeting. The Board unanimously approved.
Motion Carried.

6. Treasurer's report: Tim Boardman, Treasurer

- A report was not available. .

7. Fund Advancement Committee: Greg DiStefano, Chairperson

- No report.

9. Board Development Committee: Hunter Johnson, Chairperson

- The Nominating Committee will be appointed at the October board meeting.

10. Mexican Advisory Council: Yoly Martinez, Chairperson

- No report.

12. Executive Director's Report - Luis Francisco Pacheco

The LCS is applying for trademarks to protect the LCS name and Brand.

- **Information Systems**
 - The replacement of LuraryVision, a more functional mass emailing system and redevelopment of the LCS webpage are the next projects for the IT team of staff and volunteers.
- **Human Resources**
 - Claudina Gonzalez Duran Jimenez began work as the new LCS Development Director in mid-August.

LCS Board Meeting Minutes



10:00 AM, Tuesday, October 10th, 2023

- **Restorations and Maintenance**

- Urgent maintenance on the trees on Campus was completed
- Damaged ceiling beams in the Administrative Office and front Office were completed..

13. Old Business: None

14. New Business: None

15. Adjournment: M/S/C Steve Balfour/Hunter Johnson to adjourn the meeting. The Board unanimously approved adjournment at 12:09 P.M..

The next board meeting date will be Tuesday November 14th, 2023 at 10:00 A.M..

George William Radford, Secretary

Date of Approval: November 14th, 2023

Stephen Irvin Balfour, President