

Student Aid Program (SAP)

The Lake Chapala Society



The Lake Chapala Society (LCS) has within its mission to contribute to the improvement of the quality of life of the Mexican community through relevant programs and services, and since 1994 has been administering the **Student Aid Program** with which it grants financial aid to bright, low-income students from the Chapala Lakeside area who intend to carry out or are carrying out university studies.

This economic support, which in no way constitutes a scholarship, is intended to cover a fixed amount for each school calendar that the beneficiary can use for enrollment fees, tuition, school books, materials related to the performance of their academic activity, transportation, maintenance, etc.

If the candidate maintains his/her status as a **regular university student** according to the established procedure and the policies of this program, he/she may receive financial support throughout his/her academic career until the completion of the same, unless he/she is late or misses complete periods. (This does not include periods of social service or professional internships).

The **call for applications** is opened twice a year, in June and October. The reception of applications and documents takes place **only** during the above mentioned months. The application and documents are accepted only in electronic pdf or image formats. Files must show **clear, legible and complete** documents.

The **interview periods** for the socio-economic study take place only in the months of July and November in the respective call for applications.

The **decisions of the Program Committee** regarding the acceptance or denial of the economic support will be sent exclusively by e-mail from this address: apoyoeco@lakechapalasociety.com during the last week of either July or November.

Section 1. -Requirements to apply for support:

1. **Being born** in one of the following municipalities of the Chapala lakeside: Chapala, Jocotepec, Ixtlahuacán de los Membrillos, Poncitlán, Tuxcueca, Tizapán el Alto, Ocotlán or Jamay;
2. Be a **graduate** of a high school in the Chapala lakeside area and have obtained a **final GPA** of at least 8.5 (eight point five);
3. Being accepted by a **public university** in the state of Jalisco,
4. Or being currently pursuing a bachelor's degree in a **public school** the state of Jalisco.

Calle 16 de Septiembre 16 A. Ajiic, Jalisco

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5. Have a **google e-mail account** to be able to
6. Fill out the online application, whose link is found in the "Procedure" section.
7. Upload in the application all the documents requested in point two of the "Procedure" section. If any of them are missing, the application will be denied.

Section 2. - Procedure:

1. **Fill out** the application online at this [LINK](#).
2. In that same link **upload** the following documents in pdf or image format as explained in the introduction to this document.
 - Birth certificate.
 - Proof of address (no more than 90 days old).
 - CURP (you can obtain the form in this [link](#)).
 - Letter of reasons why you wish to receive the support.
 - 1 recent color photograph of your face.
 - High school diploma with a minimum grade point average of 8.5, or
 - High school transcript from the last period of studies with a minimum grade point average of 8.5.
 - Document that accredits the acceptance in the public university in case of not entering yet.
 - Résumé on a single sheet of paper that includes labor aspects (if any), academic (trajectory and achievements), social activities (community support and/or recreation).
 - Proof of family income.
3. The Student Support Program Committee (**CPAE**) will evaluate each application.
4. The CPAE will email the candidate a notification with instructions on the next steps to be taken to schedule the interview.
5. The CPAE will send one or two interviewers to the candidate's home address, whose names will appear in the confirmation mail prior to the visit. It is mandatory that a parent or guardian be present during the interview. (These interviews may be conducted remotely, if indicated by the CPAE, due to the COVID-19 pandemic).
6. The CPAE meets and evaluates each of the cases and generates a response.
7. This response is sent by e-mail to each of the candidates of the current solicitation.

Note: If there are not enough funds to cover the support, the CPAE reserves the right to grant or not to grant support to new applicants.

Calle 16 de Septiembre 16 A. Ajiic, Jalisco

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In case of being selected to receive the financial support, the student will have the following **obligations**:

1. Have a bank account at BBVA Bancomer. It can be "Libretón básico" or one that does not charge a fee for use and does not require a minimum amount.
Send to this email apoyoeco@lakechapalasociety.com the following information:
Full name of the cardholder, CLABE and account number.
2. **Enroll** and **attend** the classes of each academic period in which the economic support is received. The **classes** must be **related** to the degree program being studied. A student may change his/her chosen major only once at the end of the first academic term at the university. Financial aid will be terminated if the student changes majors after that time.
3. **Maintain** a grade point average of 8.5 or higher per semester. If the GPA drops below 8.5, the student must meet with members of the CPAE to discuss any problems. If the student does not increase the grade point average in the following semester, quarter or trimester, the CPAE will suspend all future financial assistance.
4. **Report** the grades of each school period to the Committee without delay at apoyoeco@lakechapalasociety.com to ensure the timely deposit of financial support for the following school period. Deposits are made only in August and January of each year. If grades are submitted later in the year, it is the student's responsibility to notify the CPAE by e-mail immediately. To report grades you must send an image of the kardex at the end of the semester, as well as write which semester you are going to enter and how many are left.
5. **Report** any significant changes, such as changes of address, telephone number, or e-mail address, to the CPAE without delay.
6. In the event of pausing, ceasing, or abandoning studies, the student must **inform** the CPAE of the circumstances without delay. Failure to provide this information as soon as possible, or submission of false information, will result in immediate termination of support.
7. **Attend** and **support** 15 hours per semester of volunteer work at an event, workshop, course, meeting, conference that LCS determines. The student's participation may include setting up furniture, decorating gardens and assisting in serving food and/or cleaning up at the end of the event; online work and/or any projects that arise. If the total number of hours per semester is not met, the deposit will not be held and the money is not cumulative.
8. Attendance at the annual meeting is **mandatory**. It is always on Saturday. Notice is mailed at least one month in advance.

Calle 16 de Septiembre 16 A. Ajijic, Jalisco

Student Aid Program (SAP)

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9. The beneficiary must send a written report of projects, events, competitions, clubs, etc., in which he/she participates during his/her stay at the university and in the Student Support Program to apoyoeco@lakechapalasociety.com. This report must include photographs. Must be sent each semester together with the grades.
10. The student will be entered into a Whatsapp group with other students and LCS staff for quick communications during their stay in the program. Chains, casual greetings, memes, insults, taunts and any other activity that denigrates, offends, victimizes or is not related to the group's mission is not allowed.

Notes:

- There is a limit on the number of students accepted in each call for applications that depends directly on the funds available.
- The CPAE reserves the right to **deny, suspend or terminate** support to any student who **fails to notify** changes in the information provided in the application within 30 days of the change; provides false information, drops off, fails to attend classes, fails to submit grades in a timely manner, fails any subject or workshop during the semester, commits any crime or carries out actions that go against the values that LCS promotes. This list is not exhaustive.
- During their participation in the program, students are free to seek other support funds and scholarships in any public or private institution that is not located in Chapala's lakeside.

For situations that have not been contemplated in this document, the CPAE reserves the right to determine new and/or transitory policies that apply to each particular case.